

Items Needed to Obtain a Work Permit

Proof of Age	Social Security Number	Documentation of Employment	Parents' Written Approval	\$10.00 Fee
<p><u>One of the following items may be used:</u></p> <p>Birth Certificate Baptismal Certificate Drivers License State ID card</p>	<p>Social Security Card</p>	<p>Written notice indicating employer's name, address and phone number. Should include details regarding type of work and duties you will be performing.</p>	<p>A statement indicating parent's approval for you to be employed as stated in the documentation of employment with parent's signature.</p>	<p>\$10.00 fee must be paid at time of issue of work permit. Employer must reimburse the minor not later than the first paycheck for this fee.</p>